



# DOÑA ANA COUNTY HEAD START



## Daily Cleaning Tasks for Anthony Program Aides

Name of Center (circle number):                          Anthony                          1                          2                          3                          4

Teaching staff will initial on each day once the task is completed by the Program Aide(s)

Daily Task	Monday:	Tuesday:	Wednesday:	Thursday:	Friday:
Wipe down tables and chairs					
Sweep					
Mop					
Refill soap					
Set tables for meal service					
Wipe down bathroom sinks					
Throw trash away					