



**NMSU Graduate School**  
 Educational Services Building Room 301  
 MSC 3GS P.O. Box 30001  
 Phone: 575-646-5746 Fax: 575-646-7758  
<http://Gradschool.nmsu.edu>

<b>Graduate School Use Only</b>
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Date:

### Transfer of Credit

Student Last Name:		Student First Name:	
Student Banner ID:		Student Email:	
Student Major:		Degree:	
Student Minor:		Phone:	

### Requested Transfer Coursework

Student must have an official transcript sent to Graduate School. (Only grades of A or B may be transferred to NMSU.)

<b>Other University Name:</b>	
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Prefix and Course Number	Course Title	Credit Hours	NMSU Prefix and Course Number	NMSU Equivalent Course(s) Title	NMSU Credit Hours

- If transferring more than 5 courses, please complete an additional form and ensure that form also has signatures.

**I and the undersigned below, certify that the courses listed above meet the following criteria:**

1.) Taken in residence at an accredited university, 2.) Taken at the graduate level, 3.) Taught by a member of the graduate faculty, 4.) Acceptable for graduate credit at offering university, 5.) Logically fits into the program of study I am undertaking at NMSU (as verified by Dept. Head's signature below). 6.) This coursework WILL NOT be older than seven years at the time of my graduation from NMSU (for Master's students only).

Approval Required:	Typed or Printed Name	Signature	Date
Student Advisor:			
Student:			
Minor Faculty: (if transfer courses are for the student's minor)			
Department Head:			
Graduate School			