



Document Review and Recommendation Form

Date: January 8, 2018		
College or VP: International and Border Programs		
Requesting Department/Unit:		
Summary of Contract: <i>Note: By signing below the Requesting Department/Unit is indicating that they have read the document and have confirmed their willingness and ability to satisfy all obligations as stated in the documents.</i>		
Term: 5 years		
Contact: Brenda Brown	Email: brendas@nmsu.edu	Phone: 646-7965

For contracts involving a commitment of funds:

_____ **Financial Obligation**

_____ **Receivable:**

_____ **Payable:**

Index:	Fund:	Org:	Prog:
Index:	Account:	Percentage:	

Please expedite and forward to next reviewer.

Recommendation

Comments:

Associate Provost for International and Border Programs <i>Signature:</i> _____ Rodrick McSherry	Recommendation: <input type="checkbox"/> For approval <input type="checkbox"/> Against approval <input type="checkbox"/> No recommendation Date: _____	
Dean or Applicable AVP or VP <i>Signature:</i> _____ Printed Name:	Recommendation: <input type="checkbox"/> For approval <input type="checkbox"/> Against approval <input type="checkbox"/> No recommendation Date: _____	
Executive Director, Accreditation <i>Signature:</i> _____ Shelly Stovall	Recommendation: <input type="checkbox"/> For approval <input type="checkbox"/> Against approval <input type="checkbox"/> No recommendation Date: _____	Required for academic agreements
University General Counsel <i>Signature:</i> _____ Lizbeth G. Ellis	Recommendation: <input type="checkbox"/> For approval <input type="checkbox"/> Against approval <input type="checkbox"/> No recommendation Date: _____	Correct signatory is:
SVP for Administration & Finance <i>Signature:</i> _____ Andrew J. Burke	Recommendation: <input type="checkbox"/> For approval <input type="checkbox"/> Against approval <input type="checkbox"/> No recommendation Date: _____	Required for only for agreements involving a commitment of University financial resources.
<input type="checkbox"/> Provost <i>Signature:</i> _____ April Mason	Date Approved: _____	

For use with documents requiring Provost's signature, including contracts, affiliation agreements, MOUs, and articulation agreements. Contracts involving purchase of goods or services must be routed through Purchasing Office. Other approvals may be required if document affects areas such as OFS, ICT, Auxiliary Services. Please add approval blocks to this form as needed.