

From: All-employees <all-employees-bounces@nmsu.edu> **On Behalf Of** Norma Grijalva

Sent: Tuesday, January 8, 2019 4:22 PM

To: all-employees <all-employees@nmsu.edu>

Subject: NMSU Account Security Reminder

To: All NMSU Employees

From: Norma Grijalva, ICT

Date: January 8, 2019

Subject: NMSU Account Security Reminder

As the semester starts, this serves as a reminder to all employees that NMSU has established rules and responsibilities associated with your NMSU account as specified in section 15.51 – NMSU Account Password Requirements of the NMSU Administrative and Rules and Procedures (ARP).

- 1) It is against NMSU policy to share access to your NMSU account or to share your account password.
- 2) It is your responsibility as an NMSU employee to protect your NMSU password and be alert and knowledgeable of the threats posed by cyber-attacks.
- 3) Never provide your NMSU account password in response to an unsolicited email, phone call, screen pop-up or in person request.
- 4) Only enter your NMSU account password on official NMSU authentication pages that you manually navigated to in your web-browser, and never on pages linked from emails or other communications.

Security and privacy is everyone's responsibility. If you have any questions regarding this notice do not hesitate to contact me at norma@nmsu.edu.

--

Norma Grijalva, PhD

CIO/AVP Information Technology

Email: norma@nmsu.edu

phone: 575-646-7767