

Minutes of University Administrative Council
Tuesday, April 12, 2016
8:30 a.m. – 10:00 a.m.
Corbett Center Student Union Senate Chamber
Gallery room 302

- I. Call to Order** – Garrey Carruthers, Chancellor
Meeting called to order by Chancellor Carruthers at 8:30 a.m.
- II. Approval of Minutes of March 8, 2016, meeting**
- Move to approve minutes made and seconded. Committee unanimously in favor. Minutes approved as submitted.
- III. Old Business**
- A. Revision to Rule 4.30.30-Process to Determine Eligibility for Rehire Status (Lisa Warren/Andrew Pena)
- Discussion: Should notices be sent via certified mail?
 - Move to approve made and seconded. Committee unanimously in favor. Motion carries.
- B. New Regents Policy 5.00-Faculty and Academic Administration (Liz Ellis)
- Discussion: New version includes 2 revisions (areas B.10 & B.11) recommended by Faculty Senate. Changes requested by Dean Titus were accepted into latest version.
 - Move to approve made and seconded. Committee unanimously in favor. Motion carries.
- C. Revision to Regents Policy 1.05.96-Community College Faculty Council (Liz Ellis)
- Changes to how community college Faculty Council is constructed.
 - Revision has been reviewed and approved by Faculty Senate
 - Move to approve made and seconded. Committee unanimously in favor. Motion carries.
- IV. New Business**
- A. Revised Rule 2.80-University Communications; Use of NMSU Logo; Website(s) Guidelines (LWarren/Maureen Howard)
- Review of guidelines concerning use of NMSU logo
 - Rules regarding standards and use can be found at <https://brand.nmsu.edu>
 - University Communications is working on a separate area for personal, Aggie web pages. Goal for the new space will be for it to automatically “clean itself” at the end of each semester.
 - Questions or comments regarding NMSU logo or Aggie web pages to Maureen Howard no later than April 29, 2016.
- B. New Regents Policy 2.00-Risk Management, Safety and Security (Liz Ellis)
- All NMSU review groups have reviewed this policy and given their approval.

- NMSU Police Chief Stephen Lopez has requested a friendly amendment to the last sentence in paragraph A. Will read “Further, the administration is *directed* to provide services and programs to support this policy...”
- Motion made to accept with amendment.
- Move to accept made and seconded. Committee unanimously in favor. Amendment accepted.
- Motion made to go move policy 2.00 to 2nd reading.
- Move made and seconded. Committee unanimously in favor.
- Motion made to adopt policy.
- Move to adopt made and seconded. Committee unanimously in favor. Policy will move forward to Board of Regents.

C. New Regents Policy 9.80-Art, Archives and Other Collections (Liz Ellis)

- Policy does not change existing rule; moves policy out of Regents Policy Manual.
- EVPP is administrator for policy: Rules will be administered by others closer to the collection.
- Federal regulations supersede every rule.
- Policy primarily affects the Library, Art Department and Art Gallery and NMSU museums.

D. New Regents Policy 2.90-Information Data Security (Liz Ellis)

- Allows for appointment of Data Security Officer to keep Regents informed about status of NMSU data security.
- Policy will move to 2nd read.

E. Revised Regents Policy 2.90.20-Student Educational Records-FERPA Compliance (L Warren/Dacia Sedillo)

- Revision motivated by reformatting of the rule; nothing different included in the rule.
- Policy includes personal computer equipment that connects to NMSU
- Motion to entertain 1st and 2nd read.
- Move made and seconded. Committee unanimously in favor. Motion carries.

F. Revised Rule 2.90.20-Access To Student Educational Records-FERPA Compliance (L. Warren/Dacia Sedillo)

- Rule change will declassify Aggie ID’s
- US Dept. of Ed approved.
- Systems require a unique identifier; allows us to not inadvertently disclose data.
- Move to approve made and seconded. Committee unanimously in favor. Motion carries.

V. University-wide Information/Announcements

- Reminder to admins to encourage support staff to complete Support Staff Duties survey.
- NMSU can offer Mexican citizens in-state tuition at 1.5x

- Introduction of new attorney in General Counsel, Patrick Scott Field.

VI. Updates

A. President

- Chair Hicks convening a group to examine athletics at NMSU. Individuals asked to serve on council include: Athletic Council chair, Faculty Senate chair, ASNMSU president, Faculty Athletics rep, and fans
- **May 24:** Big Sky visit. We have 2 more years in the Sun Belt. WAC is suffering membership. Mountain West conference has not offered membership.
- Hotel at NMSU: We will have agreement with HRTM. Hotel will be a pipeline for the program. Have signed a lease agreement with a hotelier.
- Approved lease with central NM to move opportunities to Montoya campus. Clause in lease if regents do not authorize funding for lease, we can break the lease.
- UNM has dropped out of council. Chairman is retiring Carruthers elected chair going forward. In the process of trying to build an executive branch.
- Invited by Legislative finance committee to discuss restructuring.

B. Executive VP/Provost

- General education – task forces have made progress. Decided gen ed in nm will be organized around essential skills v essential content
- Large team heading to Chicago for HLC conference. Rough drafts of narratives for 5 criteria.
 - Team 1 - Kevin Boberg
 - Team 2 - Louise Vasquez
 - Team 3 - David Smith
 - Team 4 - Kathy Brook
 - Team 5 – Stuart Munson-McGee criteria 5.
 - Federal Compliance – Bernadette Montoya
- Nov 13 & 14, 2017 important for every administrator to be on campus. *No excuses or exceptions.*

C. General Counsel – General Advice from GC

No report

D. Faculty Senate

- Continuing work on P&T. UAC should expect rules to come forward in the near future.

E. Institutional Analysis-Data Snippets

- new website from HED – taken degree files and matched to data from work force solutions to get data on where grads are getting jobs in NM (NM ONLY – does not record jobs outside NM)
avg salary 2 years out.
Bottom – percent of student s getting job 2 years out. Employee Council
- Data from Mark Chisolm on where our grads get jobs in NM (many grads get jobs outside NM, especially grad students)

F. University Advancement

- Sent out NMSU foundation board to UAC
invite all to come by – try to make activities open
pa ball next Friday
- thanks to dean Chaiken for partnering
15 offers made – 7 accepted from 1st choices –
- thanks to the provost and president for hosting 2 tables for incoming scholars
and families
- Send nominations. Goal is to have nominations in packets by Wednesday,
April 27
- Grad Nation summit held last week – grant came about from collaboration
with AT&T
Bravo dealership is a sponsor and have matched grant
- Homecoming: Saturday, October 1, 2016
- Another giving Tuesday will be scheduled in the fall
- Seats are still available for the PA Ball.

G. ASNMSU

- Focused on student programming – in spring fling week
- over 1000 students showed up to The Big Event
- New president elect, Matt Bose, is hiring staff; working towards transitioning
into the next administration

H. Graduate Student Council

- No report

VII. Other Comments and Information

Attendees

G. Carruthers

D. Sedillo

C. Lobato

G. Haubold

M. Munson-McGee

G. Fant

Atty Patrick “Scott” Field

L. Ellis

L. Warren

J. Roberts

R. Scott

R. Rel

B. Montoya

G. Rayson

A. Throneberry

A. Price

M. Howard

M. Chavarria

D. Howard

E. Titus

M. Chaiken

K. Van Winkle

J. Gratton

M. Moccia

A. Tawney

J. Bosland

H. Sheski

E. Pontelli

D. Pope-Davis

M. Dunivan

C. Menking

A. Parra

S. Stochaj

J. Hoffman

A. Peña

L. Reyes

R. Justus

J. Esparza

V. Gallegos

J. Green

S. Eschenbrenner

G. Nevarez

J. Libbin

K. Boberg

K. Deaver

B. Stout