

**Minutes of University Administrative Council**  
**Tuesday, July 12, 2016**  
8:30 a.m. – 10:00 a.m.  
Domenici Hall Room 109, Yates Theatre

**I. Call to Order**

Chancellor Garrey Carruthers called the meeting to order at 8:30 a.m.

**II. Review of Action Items**

Chancellor Carruthers noted the following action item as completed.

UAC received the document outlining the relationship between NMSU and Burrell College of Osteopathic Medicine as provided by Shelly Stovall.

**III. Approval of Minutes - June 14, 2016**

**Elizabeth Titus moved, Chris Brown seconded to approve the June 14, 2016, minutes as presented. [Approved without objection]**

**IV. Old Business**

A. Rule 2.50 Namings – REVISION – 2<sup>nd</sup> Read

Andrea Tawney confirmed minor edits brought forth during first reading had been made and requested approval for recommendation for Regents approval.

**Sharon Jones moved, Jim Hoffman seconded to approve Rule 2.50 Namings as presented. [Approved without objection]**

B. Rule 7.45 Workers' Compensation Benefits and Other Assistance – REVISION – 2<sup>nd</sup> Read

**PULLED FROM AGENDA - Liz Ellis cited Rule 7.45 needs further work citing a difference of point of view among various constituencies reviewing Rule 7.45.**

C. Regents Policy 1.30 – Information Technology Governance – NEW – 2<sup>nd</sup> Read

John Roberts confirmed the grammatical change made from first reading.

**Angela Throneberry moved, Sharon Jones seconded the motion to approve Regents Policy 1.30 *Information Technology Governance*, as presented. [Approved without objection]**

## V. New Business

### A. Rule 2.89 Use of Preferred Name – NEW – 1<sup>st</sup> Read, Possible 2<sup>nd</sup> Read

Greg Fant explained that this rule outlines when, how and in what context a student is allowed to use a “preferred name” in the system. The review period between 1<sup>st</sup> and 2<sup>nd</sup> reading was waived.

**Sharon Jones moved, Vimal Chaitanya seconded the approval of first and second read for Rule 2.89 Use of Preferred Name, as presented. [Approved without objection]**

### B. Consideration of Williams Hall Naming Opportunities

Andrea Tawney shared that the Naming Committee just approved the naming opportunity plan for the entire Williams Hall building as illustrated in the schedule.

**Liz Ellis moved, Angela Throneberry seconded the motion to approve the Williams Hall Naming Opportunities as outlined in the schedule. [Approved without objection]**

### C. Naming request for the NMSU gas regulator station in honor of Ralph S. Lucero

Andrea Tawney presented a naming request brought forth by Glen Haubold, Facilities and Services, to name an NMSU gas regulator station in honor of Ralph S. Lucero. Mr. Lucero was a long-time NMSU employee and past recipient of the Above and Beyond Award and the Charles Strickland Award.

**Greg Fant moved, Enrico Pontelli seconded the motion to approve the naming of the NMSU gas regulator station in honor of Ralph S. Lucero. [Approved without objection]**

### D. Non-NMSU Student Campus Visits

Greg Fant discussed the need to establish a procedural checklist for campus sponsored activities and events serving non-NMSU students. Greg shared in advanced that a request for activities and events inventory will be forthcoming. Once the inventory is received, a review group will be created to identify next steps.

## VI. University-wide Information/Announcements

### A. Fair Labor Standards Act (FLSA) – Over Time Changes

Kathy Agnew, HRS presented on the regulatory changes to the FLSA law that will impact incumbent exempt employees.

**ACTION: Kathy Agnew will provide today's FLSA presentation to the President's Office for distribution to UAC members.**

**ACTION: Monica Dunivan and Kathy Agnew will collaborate to schedule an Employee Council Forum on the FLSA OT changes before implementation.**

## **VII. Updates**

### **A. Chancellor**

Chancellor Carruthers explained that the Board of Regents meeting (tomorrow, July 13) includes review of the \$12.1 Million budget cuts.

### **B. Executive Vice President and Provost**

Provost Howard advised that for the first time the state of New Mexico has opened up the Tobacco Settlement Fund to new requests. Dr. Howard encouraged members to take advantage of these opportunities by submitting proposals.

### **C. General Counsel**

Liz Ellis reminded members that the all-employee annual compliance module training is scheduled, October 15 – December 15. Drawing attention to the FMLA supervisor online training, Liz established this is a mandatory training for all supervisors. The deadline to complete the 2016 training is August 31, 2016. Failure to complete this training places NMSU at risk for financial penalties.

### **D. Faculty Senate**

Chris Brown reported on the outcome of the May meeting in which the new leadership was established. The Faculty Grievance Review Board will formally hear a pending grievance.

### **E. Institutional Analysis-Data Snippets**

Judy Bosland reviewed the data snippets in which the 2015-2016 graduating student survey is highlighted.

**Action: Judy Bosland will provide the data snippets to the President's Office for distribution to the Regents.**

### **E. Employee Council**

Monica Dunivan stated the Employee Council resumes their regular monthly meetings today. Monica added interest in being involved with future discussions on the FLSA OT changes.

## F. University Advancement

Andrea Tawney expressed appreciation for everyone's participation in the success of mini-calling campaign. Efforts such as Giving Tuesday, the mini-calling campaign, and the support of faculty and staff have contributed to the increase of the alumni participation rate—now close to 6 percent.

## G. ASNMSU – Not in Attendance

## H. Graduate Student Council

Adam Amador stated they are looking to develop a relationship with the medical school to invite students to participate in GS functions. Institutions from Mexico, UTEP, NM Tech, UNM, and Western NM are being invited to participate in the Graduate Research and Arts Symposium this spring.

## VIII. Other Comments and Information

Provost Howard introduced and welcomed Lakshmi Reddi, Dean of Engineering.

Michael Jasek, Dean of Students, detailed the Crimson Kick-Off events—a 28-day of programming starting with move-in day. He also pointed out that he was notified by Pi Beta Phi National sorority of the decision to pull the charter of that chapter citing low recruitment and retention number and ineligible leadership.

Attendees: G. Carruthers, D. Howard, G. Fant, S. Jones, M. Munson-McGee J. Green, L. Warren, L. Ellis, L. Reddi, E. Binder, C. Brown, A. Throneberry, R. Rel, D. Sedillos, M. Bose, A. Parra, J. Roberts, N. Grijalva, M. Howard, J. Esparza, V. Gallegos, M. Jasek, M. Dunivan, M. Chaiken, E. Titus, D. Wagner, E. Pontelli, D. Pope-Davis, V. Chaitanya, R. Justus, D. Stuart, A. Price, A. Amador, S. Eschenbrenner, K. Boberg, S. Stovall, L. Reyes, A. Pena, K. Angew, J Hawkes, K. Doolittle, M. Moccia, J. Bosland

Next Meeting: **Tuesday, August 9, 2016, 8:30 a.m.**, Domenici Hall, room 109, Yates Theatre

Approved August 9, 2016