

## Draft Minutes of University Administrative Council

Tuesday, April 10, 2018

8:30 a.m. – 10:00 a.m.

CCSU, Senate Chambers, room 302

### I. Call to Order – Garrey Carruthers, Chancellor

### II. Review of Action Items

A. Justin Bannister to make a presentation on Social Media Approaches.

**Pending** – Presentation scheduled for today.

Justin Bannister gave a presentation on NMSU's efforts and performance with online advertising.

### III. Approval of Minutes – March 13, 2018

**Beth Titus moved, Loui Reyes seconded the motion to approve the March 13, 2018, minutes as presented.** *[Motion passed unanimously, resulting in favorable recommendation to Chancellor]*

Policy/rule proposals can be found on this Sharepoint Site: <https://eltnmsu.sharepoint.com/sites/gencounsel/>

### IV. Old Business (2<sup>nd</sup> read)

A. ARP 2.10 - Rev - Admin Unit Change Process [Diane Madrid or Liz Ellis]

Diane Madrid presented revisions to ARP 2.10 Admin Unit Change Process for Second Read. This rule provides guidance relating to the organizational structure of administrative units including levels of management and supervisory span of control and provide the process to make an organization change.

**Beth Titus moved, Greg Fant seconded the motion to approve ARP 2.10 - Rev - Admin Unit Change Process as presented.** *[Motion passed unanimously, resulting in favorable recommendation to Chancellor]*

B. RPM 16.40 -Rev - Role of UGC [Liz Ellis]

C. ARP 16.40 - Rev - Legal Matters [Liz Ellis]

Liz Ellis presented revisions to RPM 16.40 - Role of UGC and ARP 16.40 - Legal Matters for Second Read with a request to approve both policy and rule simultaneously. This policy outlines the role of general counsel and the reporting function to both the Board of regents and to the chancellor. The office of university general counsel serves a risk management function for the university by providing leadership in legal compliance initiatives, policy development, and management of third party legal claims and complaints.

**Liz Ellis moved, Beth Titus seconded the motion to approve both RPM 16.40 -Rev - Role of UGC, and ARP 16.40 - Rev - Legal Matters as presented. [Motion passed unanimously, resulting in favorable recommendation to Chancellor]**

- D. RPM 13.30 New -Bonds - Post Issuance Tax Compliance [Andy Burke or Liz Ellis]
- E. ARP 13.30 New - Bonds - Post Issuance Tax Compliance Procedures [Andy Burke or Liz Ellis]
- F. RPM 13.33 New - Bonds - Post Issuance Continuing Disclosures [Andy Burke or Liz Ellis]
- G. ARP 13.33 - New - Bonds - Post Issuance Continuing Disclosure Procedures [Andy Burke or Liz Ellis]

Liz Ellis presented RPM 13.30 New -Bonds - Post Issuance Tax Compliance; ARP 13.30 New - Bonds - Post Issuance Tax Compliance Procedures; RPM 13.33 New - Bonds - Post Issuance Continuing Disclosures; and ARP 13.33 - New - Bonds - Post Issuance Continuing Disclosure Procedures for Second Read with a request to approve jointly. These rules and policies were guided by recommendations from outside counsel and align with current practices.

**Liz Ellis moved, Rolando Flores seconded the motion to approve RPM 13.30 New -Bonds - Post Issuance Tax Compliance; ARP 13.30 New - Bonds - Post Issuance Tax Compliance Procedures; RPM 13.33 New - Bonds - Post Issuance Continuing Disclosures; and ARP 13.33 - New - Bonds - Post Issuance Continuing Disclosure Procedures as presented. [Motion passed unanimously, resulting in favorable recommendation to Chancellor]**

## V. New Business

- A. ARP - 2.55 New - NMSU Recognition of Affiliated Individuals [D'Anne Stuart or Greg Fant]

Liz Ellis made a request to withdraw ARP - 2.55 New - NMSU Recognition of Affiliated Individuals from the agenda for further review and brought back to UAC in the fall.

- B. ARP 17.05 through 17.40 - Rev - Rules relating to Intercollegiate Athletics [Mario Moccia or Liz Ellis]
  - 17.05 - Rev - NMSU Athletics
  - 17.10 - Repeal - Gender Equity/Title IX
  - 17.15 - Rev- The Athletic Council
  - 17.20 - Rev- NCAA and Conf Participation & Compliance
  - 17.25 - Rev - Faculty Athletic Representative
  - 17.30 - Rev - Ticket Sales
  - 17.35 - Rev - Booster Club Fund Raising
  - 17.40 - Rev - Media Rights re Athletics

Liz Ellis presented ARP 17.05 through 17.40 - Rev - Rules relating to Intercollegiate Athletics for First Read with a request to shorten the review period and expedited return in May. The revisions align with current practices.

C. ARP 15.51 Rev - NMSU Account Password Requirements [Norma Grijalva or John Roberts]

Norma Grijalva presented ARP 15.51 Rev - NMSU Account Password Requirements for First Read with a request to shorten the review period and expedited return in May. The revisions align with current practices.

## **VI. University-wide Information/Announcements**

A. GO Bond Video [http://aces.nmsu.edu/aces\\_dean/go\\_bond.html](http://aces.nmsu.edu/aces_dean/go_bond.html) [Rolando Flores]

Rolando Flores shared a video promoting the 2018 General Obligation (GO) Bond.

B. Social Media Approaches [Justin Bannister]

## **VII. Updates**

A. Chancellor

B. Executive Vice President and Provost

C. General Counsel – General Advice

D. Faculty Senate

E. Institutional Analysis-Data Snippets

F. Employee Council

G. University Advancement

H. ASNMSU

I. Graduate Student Council

## **VIII. Other Comments and Information**

Next Meeting: **Tuesday, May 8, 2018, 8:30 a.m.**, CCSU, Senate Chambers, room 302

**Attendees:** G. Carruthers, J. Bannister, K. Boberg, J. Bosland, A. Burke, L. Duran, L. Ellis, J. Esparza, G. Fant, N. Grijalva, H. Watenpaugh for G. Haubold, M. Jasek, R. McSherry, L. Millot, M. Moccia, B. Montoya, M. Munson-McGee, N. Noel, E. Quintela, A. Tawney, L. Vazquez, A. Parra for J. Witte, M. Chaiken, R. Flores, C. Erickson for J. Hoffman, E. Pontelli, D. Pope-Davis, L. Reddi, L. Reyes, E. Titus, D. Wagner, M. Torres for R. Scott, B. Corran for C. Brown, M. Dunivan, S. Montoya for T. Young, L. Warren, J. Roberts, D. Madrid

**Approved on May 8, 2018**