University Administrative Council Agenda  
Tuesday, March 12, 2019  
8:30 am–10:30 am  
CCSU Senate Chambers, Room 302

1. Call to Order 
   April Mason

2. Introductions 
   April Mason

3. Export Control 
   Luis Cifuentes

4. Approval of Minutes – February 12, 2019 
   April Mason

5. Old Business (Second read) 
   Liz Ellis et al.
   a. Proposal for new ARP 12.71 – Academic Facility Space Utilization and Scheduling
   b. Revised ARP 12.75 – Facility Space Use Management and Procedures
   c. Revised ARP 12.70 – Use of Non-Academic Facility Space, Generally
   d. Revised ARP 10.60 – Resolution of Faculty Grievances
   e. Revised ARP 7.75 – Process to Determine Ineligibility for Rehire Status
   f. Revised RPM 2.44, Associated Students of New Mexico State University (ASNMSU)
   g. New ARP 2.44 - Associated Students of New Mexico State University (ASNMSU)

6. New Business (First read) 
   Liz Ellis et al.
   a. Revised ARP 11.00 – Research Guiding Principles [First Read waiver requested to expedite]
   b. Revised ARP 11.01 – Research Oversight and Risk Management [First Read waiver requested to expedite]
   c. Revised 11.05 – Intellectual Property Management and Commercialization [First Read waiver requested to expedite]
   d. Proposal to remove or modify the point values assigned to plus/minus grades [presented by President Emerson Morrow in February, pending in Faculty Senate – comments should be sent to the assigned FS Committee through FS Chair Becky Corran]
   e. Proposal to remove quantitative/numerical scoring from student course evaluations [pending in Faculty Senate – comments should be sent to the assigned FS Committee through FS Chair Becky Corran]

7. University-wide Information 
   a. Employee Evaluations 
      Gena Jones
   b. Loss Prevention and Loss Control for NMSU System 
      Katrina Doolittle
   c. Spin Scooters 
      Emerson Morrow. Linda Cisneros
   d. IT & Data Security, Privacy, and Compliance Committee 
      Carlos Lobato
   e. University Boards Update 
      Melody Munson-McGee

8. Updates 
   a. ASNMSU
   b. Graduate Student Council
   c. Chancellor
   d. President
   e. Provost
   f. General Counsel – General Advice
   g. Faculty Senate
   h. Employee Council
   i. University Advancement
Next Meetings
• UAC 2019, 8:30am-10:30am, CCSU Senate Chambers
  o April 9
  o May 14
  o June 11

Pending
Revision to ARP 8.61-University Tuition Remission
ARP 4.44-Small Class Policy
University Administrative Council Minutes  
Tuesday, February 12, 2019

1. Introductions  
   • Will Waller, Acting Dean of Students  
   • Sonia White, Employee Council

2. Minutes  
   • Recommended policy language: use language “recommend approval” rather than approve.  
   • Approved as amended.

3. Old Business  
   • Indigenous People’s Day  
     o Student led and faculty supported, Second Monday in October  
     o Liz Ellis: Recommend that this go to in the ARP, as brought forward by Becky and Emerson  
     o Motion passed  
   • Status Update on 8.61 Tuition Remission: Pending cost impact from institutional analysis  
     o Kim Rumford will apprise if this goes on March Agenda

4. New Business  
   • 16.86 Traffic and Parking Regulations for NMSU Community Colleges  
     o This will allow community colleges to set their own parking regulations  
   • RPM and ARP 2.44 Associated Students of NMSU  
     o Clean up, organizing and aligning. Moving content from RPM to ARP. No substantive changes.  
     o Moved to expedited to 4-week review: Passed  
   • ARP 18.61 Management of events at the Pan American Center  
     o Clean up of old policy  
     o Move to waive first read, seconded: Passed with 3 nays.  
     o Move to recommend approval and seconded: Passed  
   • ARP 5.20 Student Conduct  
     o Motion to dispense with first read, seconded.  
       ▪ Approved.  
     o Motion and seconded to recommend approval: Motion passed.  
   • RPM 5.21 Student Complaints and Grievances  
     o For students with concerns about the administration; Required by SARA.  
     o This does not create the complaint process: it authorizes that we create a process.  
     o Motion and second to waive first read: approved.  
     o Moved and seconded, recommended for approval.  
   • ARP 16.21 No Trespass Directive; Restricted Campus Access  
     o All campus denizens are held to same behavioral expectations.  
     o Changes authority for campus bans: Dean of Students advises Student Success VP. _Campus presidents will have this authority on their campus._  
       ▪ This allows us to ban people for anti-social behavior who are not students or employees.  
       ▪ Students and employees still have their due process rights.  
       ▪ Clarifies that this is a no-trespass directive and somebody violating this can be arrested.  
       ▪ Formalizes police authority to issue an emergency campus ban.  
       ▪ Requires consultation with general counsel before a ban is issued.  
       ▪ Police circulates photos of people banned on an as-needed basis.  
     o OGC will meet with Will Waller  
   • Naming recommendation
5. University-wide Information
- Fractional Grading Presentation, Emerson Morrow
  - Three systems
    - Whole Grade Method
    - 4.0 Fractional Grade System: A+ = 4.0
    - 4.3 Fractional Grade System: A+ = 4.3
  - Proposal is to revert to Whole Grade System
  - Currently: grading system is decided by professors, even within the same course.
  - Pending support: Financial Aid Director, student petition
  - Discussion: Dean of Students: this affects retention.
- Employee evaluation, Gena Jones
  - Performance goals need to be aligned with NMSU LEADS 2025
  - Evaluations need to focus on performance or we will have difficulty achieve in goals.
  - Consider changing evaluation cycle to the calendar year
    - Cannot be done this year because of timing
    - Self-evaluations would take place in November or December; cycle ends December 31.
    - ACES — Research faculty got no evaluations. Everybody was rated highly
  - In March Dr. Jones can come back with a proposal.
  - President will reinforce that all employees needs to be evaluated.
  - We need a way to put people on developmental plans if they need help in a single area.
- Spring Commencement
  - Will Waller introduction and endorsement of support
  - Commencement
    - Master’s students in Doctoral Ceremony; this will be postponed until December 2019.

6. Updates
- ASNMSU: Spin will be here tomorrow to do promotional work.
- Graduate Student Council: Accepting abstracts for symposium
- Next SLP Meeting will be on campus.
- Faculty Senate:
  - Borderlands and Ethnic studies major.
  - Working on student evaluations to reduce inherent bias. Involving Teaching Academy,
  - Working with UNM on Regent Reform
- Employee Council: voting ended Friday
- No report from Advancement
- Basketball game on February 19: 3.0 night for student athletes
- Justin: City of Las Cruces would like to install a kiosk on campus; might require a rule revision