University Administrative Council Minutes  
Tuesday, May 14, 2019

Announcements to share from UAC

- Academic Administrators Workshop (required for academic administrators)
  - June 6, 8:00am- 5:00pm
  - July 25, 8:00am- 5:00pm
  - August 6, 8:00 am- 5:00pm
  - Register at https://provost.nmsu.edu

1. Call to order at 8:32

2. Monica Torres introduced as New Doña Ana Community College President!

3. Minutes approved as distributed

4. Old Business
   - ARP 9.20, 9.31 and 9.36: Teaching evaluation proposal. Already approved by FS.
     - Moved, seconded, recommended for approval
   - ARP 4.81 Appendix B: Tweaked to clarify and streamline associate of applied science degrees.
     - Moved, seconded, recommended for approval

5. New Business
   - ARP 6.85 Staff Work Schedules
     - Prompted by new contract for Union.
     - Moved and seconded to bring back June 11. Motion passed.
   - ARP 14.05 Administrative Office Hours
     - Allows for exceptions to campus hours by president with approval of Chancellor.
     - Moved to shorten review period and bring back June 11. Motion passed.
   - Catalog language to change catalog effective period: proposal came through Faculty Senate
   - ARP 15.25 IT Investigations: This gives policy authority consistent with current practices.
   - For Approval: Naming Committee Proposals i-iv. Also giving Advancement the authority to change “Facility” to something more appropriate. Moved, seconded and approved.

6. University-wide Information
   - Global Music Rights: This new music licensing company covers popular music likely to be played by students. Other three licensing (BMI, ASCAP, CSAP) companies are working with NACUBO for a standard licensing contract.
     - Will need approval from administration to negotiate. President requested; General Counsel agrees
   - HLC 4-year interim report could be due as early as August 2021.
     - Will work from current assurance argument; Send questions about this to Shelly
   - Sponsored Youth Programs
     - Introduction to Youth Programs
       - Registration will provide a central listing of all youth programs, per new ARP 16.79
         - Components: Every staff needs a background check, and training. Programs are registered.
         - CCs can still have their own program page and are also included in this ARP
         - Participants can opt out of NMSU recruitment. Names will be uploaded into Slate.
         - Approvals are required from dean, VP, director.
         - 4-H has a waiver from certain aspects of the rule (minimum age for overnight stays).
         - Link to other information: Forms, Parent informed consent,
           - We no longer use liability waivers because they are of very limited use.
           - Programs for exclusive camps (girls, Native Americans, etc) will require OIE approval.
• Student accommodations in summer youth programs — OIE has a process for this and recommends that this be run through that office.
• University Boards Update: Lenny
  o New Board to establish — Research security oversight, to meet security requirements for export control and information control.
  o Dissolved committee — One to meet vision 2020
• Budget information: Andy and Kim
  o Compensation included 4% increase
  o Will increase grad student allocations by 4%, and will increase Grad Assistant tables by 4% also.
  o Will disseminate preliminary budget information in May or June, will verify position, operating budget
  o Your budget is for you to manage.
  o Classification 1, 2 will not exist any longer. Also increasing contribution for health insurance.

7. Updates
• ASNMSU
• Graduate Student Council — good meeting with students
• Chancellor and President Report
  o Ruth Johnston will be hired starting September 3
  o Monica Torres is the new DACC president!
  o Provost search — pending
  o Great Commencement: 2,000 students
  o VP for University Advancement search pending
  o Retirements: Liz Ellis and April Mason
    ▪ Liz will be located in Domenici Hall
    ▪ April: much gratitude for your service
• Provost: Thanks to you all
• General Counsel
  o Social Media Guidelines
    ▪ Every NMSU site must have a topic
    ▪ Guidelines will be tied to an ARP under MarComm’s authority
    ▪ Deleting messages that are unpopular is not acceptable.
    ▪ Student Code of Conduct — very close to a revision. Will be in the ARP
    ▪ Request for comment: Bring new version of Student Code of Conduct in June for July passage
• Faculty Senate: Summarized report in UAC materials
• Athletics — Lots of good news from WAC championships
  o Scholar Athletes — great outcomes for our student athletes. 80% graduation rate
• Employee Council
  o Thanks to administration for supporting efforts

Meeting adjourned at 10:26.